

Residential Energy Services – Senior Assistant - *Resume Deadline April 30, 2008*

This position will be responsible for processing invoices, preparing data for uploading to tracking systems, analysis of market activity and trends and the preparation of market data and analysis reports. You will also coordinate various efforts and activities with subcontractors, internal VEIC departments and customers.

Requirements: Associates degree and 2 years experience in a professional work environment or a similar combination of education and experience from which comparable knowledge and skills were acquired. Demonstrated experience with data processing and reporting is critical, as well as experience in statistics, and/or retail marketing desirable.

Evaluation Manager – *Open until Filled*

This new position will provide strategic direction, guidance and management for all evaluation work related to VEIC's contract to administer Efficiency Vermont (EVT). Responsibilities include managing development of demand-side resource measure characterizations, the annual EVT savings claim verification process, input on Vermont Department of Public Service's evaluation planning and work, development of measurement and verification plans and procedures for participation in the ISO-New England forward capacity market, and identification and development of internal market research tasks and/or other forms of evaluation. Serves as the primary liaison for evaluation and related technical issues with staff or Vermont's Department of Public Service and Public Service Board. Also provides strategic technical guidance on evaluation issues addressed through the consulting work of VEIC's Planning and Evaluation group.

Requirements: Eight years of technical experience with energy efficiency and/or renewable energy programs and five years of management experience. Desired technical experience includes research, measure characterization, economic analysis of measure and programs, excellent knowledge of statistics and statistical analytical methods, as well as process and impact evaluation design, implementation, and analysis. Management experience includes leadership, facilitation, staff supervision, project management, primary client liaison relationships, establishment of group goals and development and carrying out of plans to attain goals. Extensive knowledge of, and ability to research and analyze the latest energy-efficiency and/or renewable energy technologies, practices and programs. Strong interpersonal skills and excellent written and oral communication.

Project Manager – Business Energy Services - *Resume Deadline May 12, 2008*

This position will identify opportunities and encourage energy-efficiency-focused improvements in existing and proposed industrial, commercial and multi-family buildings. Perform technical and financial analysis and advise building owners, facility managers, developers, architects, engineers and contractors.

Requirements: BS degree in mechanical or electrical engineering, environmental science, related field and/or CEM preferred; minimum two years experience analyzing energy use, identifying opportunities for energy improvements, and assisting customers with implementation; strong communication, planning and organizational skills; and understanding of building and/or manufacturing systems and energy analysis techniques. Individual must possess reliable vehicle for business travel.

Retail Account Manager – *Resume Deadline May 9, 2008*

While working for VEIC, and representing the Efficiency Vermont contract, you will develop and maintain relationships with retailers and commercial distributors who sell ENERGY STAR and energy-efficient products. Visit regularly, replenish point of sale materials, deliver training and identify new opportunities to sell energy efficient products and services. Also participate in community energy efficiency events and campaigns, working with town energy committees, local retailers and Efficiency Vermont marketing to promote the sales and use of energy efficient products and services.

Requirements:

Associates Degree in business and/or marketing or equivalent combination of education and experience. Self-starter with ability to persuade and obtain ongoing client commitment. Valid driver's license and some Saturday and early evening work required. **Position is based in Southern Vermont and requires regular travel throughout the region.** Experience in energy efficiency and retail sales a plus.

Respond with cover letter and resume to:

resume@veic.org

**or mail to: VEIC Recruitment
255 South Champlain Street, Suite 7
Burlington, VT 05401**

For more information: www.veic.org